



INDIA INFRASTRUCTURE FINANCE COMPANY LTD.

(A Government of India Enterprise)

Registered Office: 5th Floor, Plate A & B, Office Block 2, NBCC Towers,
East Kidwai Nagar, New Delhi-110 023

Website: www.iifcl.in

Advt. No. IIFCL/HR/2025/06

Date: 29.05.2025

DIRECT RECRUITMENT FOR THE POST OF DEPUTY CHIEF EXECUTIVE OFFICER (ON CONTRACT) IN IIFCL PROJECTS LIMITED

India Infrastructure Finance Company Limited (IIFCL) is a wholly owned Government of India Enterprise set up in 2006 to provide long-term financial assistance to viable infrastructure projects. As a long-term lending institution, IIFCL is amongst the most diversified public sector infrastructure lender in terms of eligible infrastructure sub-sectors and product offerings. It has the mandate to finance both green-field and brown-field projects across all infrastructure sub-sectors as notified by the Government in the Harmonised Master List of Infrastructure Subsectors. These broadly include transportation, energy, water, sanitation, communication, social and commercial infrastructure.

IIFCL Projects Ltd. (IPL) was established as a wholly owned subsidiary of India Infrastructure Finance Company Limited (IIFCL) to provide Infrastructure project development transaction structuring and advisory services to Central/State Government, local bodies and other stakeholders for promotion and development of infrastructure in India. IPL came into operation on 30th March 2012 and has established itself in the areas of Project Appraisal, Debt Syndication, Transaction Advisory Services, Project Development and related areas.

IIFCL invites applications from eligible and qualified Indian citizens for filling up the post of Deputy Chief Executive Officer (Dy. CEO) on Contract basis for its Subsidiary Company viz. IIFCL Projects Limited (IPL) through Direct Recruitment on all India basis.

IMPORTANT INSTRUCTIONS

(i) Candidates to Ensure their Eligibility for the Post:

Before applying, candidates should ensure that they fulfil the eligibility criteria for the advertised post. If at any stage, it is found that any information furnished in the application is false/ incorrect or if according to IIFCL, the candidate does not satisfy the eligibility criteria for the post, his/ her candidature will be cancelled and he/she will not be allowed to appear for interview / joining and can also be removed from service without notice even if he/she has already joined the duties.

(ii) Mode of Application:

Candidates are required to apply through physical mode only by sending completed Application Form along with requisite document to IIFCL's registered address via post only. Candidates are advised to carefully go through all the instructions contained in the application form and general instructions given in this advertisement. No other means/mode for submission of application is available.

(iii) Important Dates

Events	Important Date
Last date for receipt of Application	June 19, 2025
Cut- off date for determining Eligibility Criteria with regard to age	April 30, 2025
Cut-off date for determining Eligibility Criteria with regard to educational qualification / Post qualification Experience	April 30, 2025

Note: - IIFCL reserves rights to make changes in the above dates. Candidates are advised to check official website of IIFCL for any updates in this regard.

(iv) **Corrigendum:** Please note that Corrigendum, if any, issued on the above advertisement, will be published only on the IIFCL's website (www.iifcl.in).

ELIGIBILITY CRITERIA AND TERMS/CONDITIONS OF ENGAGEMENT

Name of the Post	Deputy Chief Executive Officer (Dy. CEO)
No. of Vacancy	01 (UR)
Type of the Post	On Contract basis (Full time)
Age Limit	The applicant should not have attained the age of 52 years as on cut-off date.
Educational Qualifications	Graduate degree in Engineering and/or Post Graduation in any discipline/ MBA from a reputed institution including those holding 2 year full-time post graduate diploma in management
Essential Experience	At least 18 years of experience in Project Development/ Project Financing/ Advisory/ Structuring /Syndication. Should have good experience in Structuring, presenting and Syndicating financing packages. Should have led teams in Advisory/ Project financing/ structuring. Should have at least held the post of General Manager (or higher level positions) of Commercial Banks / All India Financial Institutions /Public Financial Institutions /Development & Consultancy Organizations (International and/or Domestic). Experience in dealing with Government Bodies /International Agencies will be desirable.
Period of Contract	Dy. CEO IPL may hold office for a period of three years from the date of joining office. Provided that he/she may be eligible for extension of tenure of office, after a review of his/her performance for one year at a time or till he/she attains the age of 60 years. Total tenure may not exceed 5 years
Pay	An all-inclusive CTC of Rs. 4.50 Lakh per month (all-inclusive) may be payable as Compensation to the incumbent. Performance linked incentive may be decided Year on Year by the Board of IIFCL
Key Objective and Responsibilities	The position will be at the level of Deputy Chief Executive Officer. The Mandate of the role will inter-alia include: (a) Within the overall remit of Transaction Advisory, Consulting and PMU support, the incumbent is to actively engage with Project Developers, Banks, NBFCs, Financial Institutions, Central & State Ministries and its bodies, Development Authorities, Municipal Corporations, Smart Cities, and Multilateral/ Bilateral Institutions etc. to generate business s/he is expected to provide professional

	<p>solutions on Project Structuring, Financial Feasibility, Transaction Advisory and Syndication etc. including raising/ mobilizing resources for projects.</p> <p>(b) Alongside CEO, s/he will be required to develop a high quality business strategy to meet the short term and long-term objectives of the Company. S/he ensures effective implementation of business strategy and plan(s) to achieve the growth and profitability of the Company to the satisfaction of the stakeholders(s).</p> <p>(c) Lead and motivate subordinates to advance employee engagement to develop a high performing managerial team.</p> <p>(d) Engage with Industry Associations, Chambers, Think-tanks, Niti-Aayog, Committees, Central and State Ministries etc. and contribute towards the development of Infrastructure Sector. Maintain a deep knowledge of the markets and industry.</p> <p>(e) Oversee all the functions of Company including all regulatory and statutory compliances. Review financial and non-financial reports to devise solutions or improvements.</p>
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NOTES:

- (a) The number of vacancy mentioned above is provisional and can be modified / cancelled, without any intimation, which will be at the sole discretion of IIFCL.
- (b) Candidates belonging to reserved category including, for whom no reservation has been mentioned, are free to apply for vacancy announced for unreserved category provided, they must fulfil all the eligibility conditions applicable to unreserved category.
- (c) The minimum experience of requisite period as indicated above must be in Officer Cadre.
- (d) The minimum level of grade in which spent as indicated above must be presently held or last held only in case of unemployed applicants.
- (e) Wherever Post Graduation is mentioned as criteria for educational qualification, the course should be at least of 2 years' duration.
- (f) All the educational qualifications mentioned should be from a University/ Institution/ Board recognized by UGC / AICTE / Govt. / approved by Govt. Regulatory Bodies.
- (g) The candidate must possess valid Mark-sheet / Degree Certificate that he/ she is a Graduate / Postgraduate, as applicable, on the cut-off date and indicate the percentage of marks obtained in Graduation/Post Graduation. Candidates whose results are awaited are not eligible to apply.
- (h) Candidates should possess excellent communication skills, analytical skill and drafting skill and should be proficient in the use of computers and information technology.
- (i) The designations / name of the post mentioned above are only indicative. IIFCL reserves the right to change the name of post / designation at any time without prior notice on the requirement of IIFCL.

- (j) The vacancy mentioned will be filled based on the requirements of IIFCL and the suitability of the Applicants. IIFCL reserves the right to raise/modify the eligibility criteria in minimum educational qualification and/or minimum work experience.
- (k) A candidate should not submit more than one application for same post. In case of multiple Applications, IIFCL hold the right to reject the application / candidature of such candidates.
- (l) In case certificate of degree/diploma does not specify the field of specialization, the candidate will have to produce a certificate from the concerned university / college specifically mentioning the specialization.
- (m) Candidates, who are presently employed in Private Sector Banks / NBFCs & other institutions, must spell out clearly that his/her designation and scale in his Present Organization is equivalent to or above of that mentioned above. These candidates, are required to submit a copy of the Organization Structure and Pay Scale of the present employment (duly signed by the candidate) to justify their eligibility for a particular post, in the absence of which the application shall not be considered.
- (n) In case where experience in a specific field is required, the relevant experience certificate must contain particularly that the candidate had experience in that specific field.

SELECTION PROCEDURE

Selection for the aforementioned post will based on Screening of Application and Personal Interview. Application received (on or before due date) shall be screened and shortlisted for interview based on the eligibility criteria for the post.

Interviews would be held at IIFCL office located at New Delhi or any other place as decided by IIFCL. No request for change in date / venue / mode of interview will be entertained by IIFCL. However, IIFCL reserves the right to change the date/ venue/ time/ mode etc. of interview or hold supplementary process for particular date/ session / venue /centre/set of candidates at its discretion, under unforeseen circumstances, if any.

While appearing for the Interview, the candidate should produce valid prescribed documents given later in the advertisement. In the absence of documents, IIFCL reserves right to not allow candidates appear for the interview. IIFCL takes no responsibility to receive/ collect any certificate/remittance/ document sent separately.

Further, the number of candidates to be called for interview will be decided by IIFCL. Roll No./ details of the candidates shortlisted for interview will be published on IIFCL's website.

Candidate may opt for interview either in Hindi or English.

Final Selection will be through merit list which will be prepared on the basis of marks secured by candidates in the Interview. Further, 60% marks or above scored in interview will be considered for placing a candidate in the merit list.

NOTE:

- IIFCL may decide to conduct Group Discussion or any other assessment etc. as an additional tool to assess the suitability of the candidates.
- IIFCL reserves the right to draw wait lists of candidates and consider such wait listed candidate(s) for meeting actual requirement.
- IIFCL reserves the right to modify the selection procedure and/or selection criteria, which will be intimated through its website.
- Merely satisfying eligibility norms do not entitle a candidate to be called for the selection process. IIFCL reserves the right to call only the requisite number of candidates for the interview only after preliminary screening / short listing with reference to candidate's qualifications, experience, suitability, etc. The decision of IIFCL shall be final and binding.
- Candidates to ensure that the data they have filled regarding work experience, age, education qualification etc. is correct. In case it is found that any such data provided is incorrect, candidature is liable to be cancelled and no representation in this regard would be entertained.

HOW TO APPLY

Eligible candidates may duly fill their application in the prescribed format with a recent passport size photograph pasted thereon and must send completed original application form along with the relevant certified documents by post to:

**Chief General Manager
Human Capital Management Department
India Infrastructure Finance Company Limited,
5th Floor, Plate A & B, Office Block 2, NBCC Tower,
East Kidwai Nagar, New Delhi – 110023**

The closed cover containing application shall clearly super scribe as “**APPLICATION FOR THE POST OF DEPUTY CEO IN IIFCL PROJECTS LTD.**”.

Last date for Receipt of Application: The completed application form along with all relevant certified documents, as described in the advertisement must reach IIFCL office on or before June 19, 2025. Applications received beyond the due date will be rejected and no communication will be sent to the candidate in this regard. IIFCL shall not be responsible for non-receipt of Application for whatsoever reason. Further, no request / representation in this regard will be entertained by IIFCL.

No other means/mode of application will be acceptable. An application not in the prescribed format or not signed by the candidate in original or incomplete in any respect will not be entertained and will be treated as rejected.

Further, in case of multiple Applications for the post, IIFCL hold the right to reject the application / candidature of such candidates.

LIST OF DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM AND TO BE PRODUCED AT THE TIME OF INTERVIEW (AS APPLICABLE):

The following documents **self-attested photocopies** in support of the candidate's eligibility and identity are to be invariably submitted along with the application form and original copy to be produced at the time of interview failing which the candidate may not be permitted to appear for the interview. Non submission of requisite documents by the candidate at the time of applying for the post will debar his candidature from further participation in the recruitment process.

- (i) Printout of the valid Interview Call Letter (at the time of interview).
- (ii) Curriculum Vitae / Resume
- (iii) **Proof of Date of Birth:** Birth Certificate issued by the Competent Municipal Authorities or SSLC/ Std. X Certificate with DOB.
- (iv) **Photo Identify Proof :** such as Passport / Aadhaar / e-Aadhar card / PAN Card / Driving Licence / Voter's Card (bearing exactly the same name as it appears on the Application Form).

If identity of the candidate is in doubt the candidate may not be allowed to appear for the interview.

- Ration Card and Learner's Driving License will not be accepted as valid id proof for this process.

- In case of candidates who have changed their name, they will be allowed only if they produce original Gazette notification / their original marriage certificate / affidavit.

- (v) **Proof of Address:** (i) Telephone bill (ii) Electricity bill (iii) Letter from employer (subject to satisfaction of IIFCL) (iv) Whereas the ID proof also contains permanent address, a separate proof of permanent address is not required.
- (vi) Marksheets and certificates/degree for educational qualification. Proper document from University/ Institute for having declared the result on or before cut-off date has to be submitted.
- (vii) **No Objection Certificate:** Candidates serving in Government/quasi govt. offices/Public Sector Undertakings (including Nationalized Banks and Financial Institutions) are required to produce a "No Objection Certificate" from their respective employer at the time of interview, in the absence of which IIFCL holds the right of not allowing such candidates to appear for the interview.
- (viii) **Experience certificates:** Experience certificate / Relieving letter or Experience certificate cum relieving letter from the past and current employers clearly indicating the Date of Joining and Date of Relieving, Designation, place of posting, details of experience etc.. Any adverse remark from the previous employer (s) or any act of misconduct / wrong committed by the candidate would be a disqualification to apply and render the candidature for cancellation.
- (ix) **Vigilance Clearance:** For candidates serving in Govt./PSUs/Autonomous institutions/other Govt. bodies (at the time of interview) - Vigilance clearance including certification that no disciplinary

proceedings/ criminal proceedings are either pending or contemplated against the applicant from present/last employer.

Or

Other candidates: A self-affidavit duly notarized confirming that no disciplinary proceedings/criminal proceedings are either pending or contemplated against the applicant from present/last employer(s).

- (x) **Integrity Certificate (at the time of interview)** from present / last employer in case of unemployed candidates.
- (xi) Any other relevant documents in support of eligibility.

Notes: - Candidates will not be allowed to appear for the interview if he/ she fails to attach the relevant Eligibility documents as mentioned above along with the complete Application Form. Non-production of relevant eligibility documents at the time of interview shall make the candidate ineligible for further processes of recruitment.

The above document lists are indicative, IIFCL may seek specific / additional documents, as required to the satisfaction of IIFCL.

ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT/ USE OF UNFAIR MEANS

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered with or fabricated and should not suppress any material information while submitting the application. At the time of interview or in a subsequent selection procedure, if a candidate is (or has been) found guilty of –

- (i) using unfair means or
- (ii) impersonating or procuring impersonation by any person or
- (iii) misbehaving in the interview or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the interview or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose or
- (iv) resorting to any irregular or improper means in connection with his/ her candidature or
- (v) obtaining support for his/ her candidature by unfair means, or
- (vi) carrying mobile phones or similar electronic devices of communication during the interview, such a candidate may, in addition to rendering himself/ herself liable to criminal prosecution, be liable:
 - (a) to be disqualified from the interview for which he/ she is a candidate
 - (b) to be debarred either permanently or for a specified period from any further, recruitment process conducted by IIFCL
 - (c) for termination of service, if he/ she has already joined the Company.

GENERAL GUIDELINES

- 1) The Candidate must be citizen of India.
- 2) Candidate who is eligible and desires to apply for the post should submit a physical application via post. No other means/mode of application will be accepted.
- 3) Candidates should satisfy themselves about their eligibility for the post applied for. At the time of the interview, they should also be in possession of all the requisite certificates in the prescribed format in support of their claim as stipulated for such benefits. Candidates not in possession of requisite certificate at the time of interview will not be allowed to appear in interview.
- 4) Before filling in the application form, the candidates must ensure that they fulfil all the eligibility criteria with respect to age, educational qualification, work experience etc. **as on cut-off date** in respect of the post and that the particulars furnished in the application form are correct in all respects.
- 5) Decision of IIFCL in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the interview, selection, prescribing minimum qualifying standards in Interview, in relation to number of vacancy, communication of the result and any other matter relating to recruitment will be final and binding on the candidates. No correspondence or personal enquires shall be entertained by IIFCL in this regard.
- 6) In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect / false information / certificate / documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.
- 7) IIFCL reserves the right to raise/ relax the minimum eligibility standard, etc., in order to restrict/allow the number of candidates to be called for interview to commensurate with the number of vacancy. No separate communication / notification shall be issued in this regard.
- 8) IIFCL does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of or for any other reason.
- 9) IIFCL has the right to reject any application/ candidature at any stage without assigning any reason and the decision of IIFCL shall be final.
- 10) IIFCL has the right to reject/cancel, entirely or partially, the selection process/advertisement at any stage without assigning any reason and the decision of IIFCL shall be final in this regard.
- 11) Sufficient copies of the recent passport size, colour photograph (without dark glasses) which is pasted on the Application Form, should be retained for subsequent recruitment formalities.

Candidates are advised not to change their appearance till the entire recruitment process is over. Failure to produce the same photograph subsequently may lead to disqualification

- 12) Candidates will have to appear for the interview at their own expense. Request for local conveyance will not be entertained.
- 13) At the time of interview, the candidate will be required to provide details regarding criminal cases(s), vigilance cases pending against him/ her, if any. IIFCL may also conduct independent verification, inter alia, including verification of police records etc. IIFCL reserves the right to deny the selection/appointment depending upon such disclosures and/ or independent verification
- 14) Selected Candidates, who are already in service of Government / Quasi –Government organizations, Public Sector Banks / Undertakings, must produce a **‘proper relieving letter / discharge certificate in original’** from their present Employer at the time of reporting for duty, failing which he/she shall not be allowed to report for duty. Therefore, candidates, who are already in service of Government /Quasi -Government organizations, Public Sector Banks / Undertakings, may like to obtain prior permission / No objection certificate from their present employer before applying in IIFCL as per rules / regulations of their present employers in this regard.
- 15) Appointment of selected candidate will be subject to his / her being declared medically fit by a Medical Officer acceptable to IIFCL, satisfactory report about his / her character and antecedents by the Police Authorities, satisfactory report from his / her referees, and completion of all other pre recruitment formalities to the complete satisfaction of IIFCL.
- 16) Any notice/communication meant for the candidates will be displayed on the IIFCL’s website or will be sent by Registered/Speed Post or conveyed to the email id mentioned in the application at the time of registration with IIFCL, shall be deemed to be sufficient service of communication upon the candidate, for all purposes.
- 17) Any resulting dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at New Delhi.
- 18) Canvassing in any form will lead to disqualification.

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